

# **UIC** MANUAL OF ACADEMIC AND ADMINISTRATIVE POLICIES AND PROCEDURES

**SECTION:** Administration **NUMBER:**

**SUBJECT:** Smoking in Facilities Policy

**APPROVED BY:** Chancellor

**EFFECTIVE DATE:** January 1, 2008

**SUPERSEDES:** Chancellor's Executive Notice 95-4, UIC Smoking Policy  
UIC HR Policies and Procedures - Smoking

**PGP ADMINISTRATOR:** Vice Chancellor for Administrative Services

**CONTACT:** VC Administrative Services **PHONE:** 312-996-3200

**NUMBER OF PAGES:** 2

## **OBJECTIVE:**

The University of Illinois at Chicago (UIC), subject to State of Illinois statutes, is committed to creating and maintaining a healthy, productive environment for its students, faculty, staff, and visitors. Compelling evidence exists that links long-term exposure to secondhand smoke with increased health risks for nonsmokers.

## **AUTHORITY:**

Public Act 095-0017, Smoke Free Illinois Act, and University of Illinois General Rules Concerning University Organization and Procedure, Article I, Section 2(e), and Public Act 095-0017, Smoke Free Illinois Act

## **POLICY:**

No person shall smoke in: (1) any building used by and open to the public (a "public place"); or (2) any area that employees are required to enter, leave, or pass through during the course of employment or in any (a "place of employment"); or (3) within 15 feet of any entrance to a public place or place of employment. No person may smoke in any vehicle owned, leased, or operated by UIC, the State or a political subdivision of the State. Smoking is prohibited in indoor public places and workplaces.

## **APPLICABILITY:**

This policy applies to all university buildings whether owned or occupied, in whole or in part, by UIC. Smoking is prohibited in and includes student dormitories without limitation to, any portion of the living quarters of student dormitories such as sleeping rooms, dining areas, restrooms, laundry areas, lobbies, and hallways of a dormitory building that is owned and operated or

otherwise utilized by a public or private institution of higher education. Smoking is also prohibited within a minimum distance of 15 feet from the entrances, exits, windows that open, and ventilation intakes that serve an enclosed area where smoking is prohibited to ensure that tobacco smoke does not enter the area.

**PROCEDURE:**

“No smoking” signs shall be clearly and conspicuously posted in each public place and place of employment where smoking is prohibited. All ashtrays shall be removed from any area where smoking is prohibited.

The policy can be referenced at the policy and procedures section on the Human Resources web site at [www.hr.uic.edu](http://www.hr.uic.edu).

New students will be informed of the UIC Smoking in Facilities Policy at student orientation.

**ENFORCEMENT:**

The Department of Public Health, state certified local public health departments, and local law enforcements agencies, including the UIC Police, shall enforce the provisions of the Smoke Free Illinois Act. Violations of this Act will result in fines in an amount of not less than \$100 to not more than \$250 for a person that violates the Act.

**MINORITY IMPACT STATEMENT:**

This PGP will have no disproportionate impact on UIC's minority faculty, students or staff.

**REFERENCES:**

Public Act 095-0017, Smoke Free Illinois Act  
77 Ill. Adm. Code 975, Smoke Free Illinois Code  
Chancellor's Executive Notice 95-4, UIC Smoking Policy