

## Schedule of Approved Holidays for UIC Fiscal Year 2019

**GROUP A: Applies to all staff members except those listed under Group B:**

<b>HOLIDAY</b>	<b>DAY OBSERVED</b>
Independence Day Holiday	Wednesday, July 4, 2018
Labor Day Holiday	Monday, September 3, 2018
Thanksgiving Day	Thursday, November 22, 2018
Designated Holiday #1	Friday, November 23, 2018
Half Gift/Half Excused Day *	Monday, December 24, 2018
Christmas Day Holiday	Tuesday, December 25, 2018
Designated Holiday #2	Wednesday, December 26, 2018
Gift Day *	Thursday, December 27, 2018
Gift Day *	Friday, December 28, 2018
Gift Day *	Monday, December 31, 2018
New Year's Day Holiday	Tuesday, January 1, 2019
Martin Luther King Day	Monday, January 21, 2019
Memorial Day Holiday	Monday, May 27, 2019
<b>Plus</b>	
Two Floating Holidays	

*\*This schedule grants three (3) gift days and one (1) excused/gift day over the December/January holiday break. Employees do not use any accrued leave benefits during this time.*

**GROUP B: Applies to all employees working in essential units, including but not limited to the University of Illinois Hospital and Clinics; Biologic Resources Laboratory; Campus Auxiliary Services; Academic Computing and Communications Center (ACCC); Telecommunication Services; and the Office of the Vice Chancellor for Administrative Services, including Facilities Management, Capital Programs, Parking Services, Environmental Health and Safety, Facility and Space Planning, and the UIC Police Department:**

<b>HOLIDAY</b>	<b>DAY OBSERVED</b>
Independence Day Holiday	Wednesday, July 4, 2018
Labor Day Holiday	Monday, September 3, 2018
Thanksgiving Day	Thursday, November 22, 2018
Half Gift/Half Excused Day *	Monday, December 24, 2018
Christmas Day Holiday	Tuesday, December 25, 2018
Gift Day *	Thursday, December 27, 2018
Gift Day *	Friday, December 28, 2018
Gift Day *	Monday, December 31, 2018
New Year's Day Holiday	Tuesday, January 1, 2019
Martin Luther King Day	Monday, January 21, 2019
Memorial Day Holiday	Monday, May 27, 2019
<b>Plus</b>	
Four Floating Holidays	

*\* This schedule grants three (3) gift days and one (1) excused/gift day over the December/January holiday break. Employees do not use any accrued leave benefits during this time. Group B employees working in the hospital or clinics who work on the gift days must schedule alternate days off between January 1, 2019 and June 30, 2019. All other Group B employees required to work on the gift days are asked to schedule alternate days off between December 1, 2018 and June 30, 2019.*

Please contact Susan Balmes ([balmes@uic.edu](mailto:balmes@uic.edu)) or Joanna Wolek ([jwolek@uic.edu](mailto:jwolek@uic.edu)) if you have any questions or need further information.