

Schedule of Approved Holidays for UIC Fiscal Year 2016

GROUP A: Applies to all staff members except those listed under Group B:

HOLIDAY	DAY OBSERVED
Independence Day Holiday	Friday, July 3, 2015
Labor Day Holiday	Monday, September 7, 2015
Thanksgiving Day	Thursday, November 26, 2015
Designated Holiday #1	Friday, November 27, 2015
½ Gift Day am + ½ Excused Day pm	Thursday, December 24, 2015
Christmas Day Holiday	Friday, December 25, 2015
Designated Holiday #2	Thursday, December 31, 2015
New Year's Day Holiday	Friday, January 1, 2016
Martin Luther King Day	Monday, January 18, 2016
Memorial Day Holiday	Monday, May 30, 2016
Plus	
Two Floating Holidays	

Group A is encouraged to use vacation time or floating holidays on the designated reduced services days: Monday, December 28, 2015; Tuesday, December 29, 2015; and Wednesday, December 30, 2015.

GROUP B: Applies to all employees working in the hospital, clinics, Office of the Vice Chancellor for Administrative Services, all departments under the Department of Facilities Management and Capital Programs, Environmental Health and Safety, Telecommunication Services, Facility and Space Planning, UIC Police Department, Campus Auxiliary Services, and Biologic Resources Laboratory:

HOLIDAY	DAY OBSERVED
Independence Day Holiday	Friday, July 3, 2015
Labor Day Holiday	Monday, September 7, 2015
Thanksgiving Day	Thursday, November 26, 2015
½ Gift Day am + ½ Excused Day pm*	Thursday, December 24, 2015
Christmas Day Holiday	Friday, December 25, 2015
New Year's Day Holiday	Friday, January 1, 2016
Martin Luther King Day	Monday, January 18, 2016
Memorial Day Holiday	Monday, May 30, 2016
Plus	
Four Floating Holidays	

**Hospital employees required to work on the gift/excused day are asked to schedule another day off between December 1, 2015 and January 31, 2016.*

Please contact Susan Balmes (balmes@uillinois.edu) or Joanna Wolek (jwolek@uillinois.edu) if you have any questions or need further information.